

BUCK-I·RB NEWS

NEWSLETTER ABOUT THE INSTITUTIONAL REVIEW BOARD AT OSU

New Human Subjects Homepage on the ORRP Website
...check it out at <http://www.orrp.osu.edu/irb/>

Office Hours For Help With IRB Submissions

The Office of Responsible Research Practices (ORRP) holds office hours to help researchers prepare IRB submissions and exemption requests. These sessions are intended to help student and faculty researchers navigate IRB forms, policies, and review procedures. Office hours for social science/behavioral/educational researchers are held in 150L Page Hall. Sessions for biomedical/cancer researchers are held in 652 Fry Hall.

Scheduled office hours for Fall Quarter are posted at: <http://orrp.osu.edu/irb/workshops/>.

IRB Forms Help

ORRP holds regular help sessions for faculty and students completing IRB applications – initial or continuing review, amendments, and event reporting.

The first Fall Quarter session will be held Wednesday (10/17) from 3-4pm in 113 Research Foundation, 1960 Kenny Rd. This session is targeted to faculty/students submitting to the Behavioral

and Social Sciences IRB, but it is open to all researchers. Subsequent meetings are posted at <http://orrp.osu.edu/irb/workshops/>.

WIRB Analyst

ORRP has a new position in the office for handling Western IRB (WIRB) protocol submissions. Susan Ebert started in this new role on August 1st. Susan has previously held positions in the clinical trials profession at Prologue, a clinical research organization, and was also the former administrative director for the OSU Cancer Clinical Trials Office. Susan's extensive expertise in the field will be an asset to our team. She is the point of contact for all investigators submitting protocols for WIRB review. Susan can be reached at ebert.55@osu.edu.

Amendment Form Revised

The amendment form used to submit changes to IRB-approved research, *Amendment/Changes to Research* has been updated to a more user-friendly modular format. Appendices to the new

streamlined form can be used to request changes throughout the study or at the time of continuing review. The previous version of the form will be accepted through the end of the calendar year. The new form and instructions are available at: <http://orrp.osu.edu/irb/amend/index.cfm>.

Did You Know...?

Research-related records (e.g., data, signed consent forms, event reports, IRB correspondence, etc.) must be kept for three years after study completion per federal regulations, even if the study is cancelled without participant enrollment. (Some sponsors or journals may require longer retention periods.)

The Ohio State University Office of Responsible Research Practices

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BUCK-I·RB NEWS is published three times a year for investigators, research staff, and IRB members at The Ohio State University.

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